



# CM Report Form

Heart of the Midlands Combined Federal Campaign

- Make two copies of this completed form
- Retain one copy to serve as a receipt
- Initial and date all three copies

Organization Name \_\_\_\_\_

# Personnel \_\_\_\_\_ CFC Account # \_\_\_\_\_

Campaign Manager Name \_\_\_\_\_

Campaign Manager Email \_\_\_\_\_ Phone \_\_\_\_\_

Complete the totals and incentive orders below and contact your Loaned Executive to arrange for pickup/delivery.

## NEXUS CASH TOTALS

CHECK LIST	# Donors	Total Pledges	Initial Here
<input checked="" type="checkbox"/> Verify all checks are made payable to CFC <input checked="" type="checkbox"/> Include pledge printout <input checked="" type="checkbox"/> Leave checks or cash attached to pledge forms	_____	\$ _____	_____

## CONTRIBUTIONS

	# Donors	Total Donation	Total Enclosed	Initials
<b>Special Events</b> <input checked="" type="checkbox"/> Separate special event money from pledges <i>(Ex: Jeans Days, chili cook-off, silent auctions, etc.)</i>	_____	\$ _____	\$ _____	_____
<b>EMPLOYEE GIFTS</b> Cash/Check <input checked="" type="checkbox"/> Verify checks are made payable to United Way of the Midlands Payroll Deduction <input type="checkbox"/> Pledge forms enclosed OR <input type="checkbox"/> Pledge forms will not be provided	_____	\$ _____	N/A	_____
<b>ENVELOPE TOTALS</b> <input checked="" type="checkbox"/> Verify totals	_____	\$ _____	\$ _____	_____

## INCENTIVE ORDER

Impact Supporter # Incentive Gifts \_\_\_\_\_  
 Bronze Eagle (\$500-\$749) # Incentive Gifts \_\_\_\_\_  
 Silver Eagle (\$750-\$1499) # Incentive Gifts \_\_\_\_\_  
 Gold Eagle (\$1,500+) # Incentive Gifts \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## CFC CONTACT INFORMATION

Bryan Freeman, Coordinator, CFC | 402-997-7065 | bfreeman@uwmidlands.org | www.heartofthemidlandscfc.org

### ENVELOPE SUBMISSION (please print)

Company Contact Name \_\_\_\_\_ Date \_\_\_\_\_  
 UWM DE Name \_\_\_\_\_ Date \_\_\_\_\_  
 Campaign Type:  Local  Other \_\_\_\_\_ Campaign Year \_\_\_\_\_  
 UWM FIN Name \_\_\_\_\_ Date \_\_\_\_\_

### UWM OFFICE USE ONLY

Org Account #	Envelope #
Received By	Date Received
Auditor Initials	Audit Date
Proof/Close Initials	Proof/Close Date
Deposit Date	Misc Notes

Please email [frontdesk@uwmidlands.org](mailto:frontdesk@uwmidlands.org) with the amount of the envelope contents at the time, or shortly after, the envelope has been picked up by UWM staff.